

Date Needed _____

Time Needed _____

**Application for Building Use
First United Methodist Church
Plymouth, Indiana**

Applicant _____

Person in charge _____ Telephone _____

Address _____

Number in the group _____

Room(s) needed: Sanctuary _____ Fellowship Hall _____ Kitchen _____ Other _____

Intended Activity _____

Equipment Needed _____

Please read and sign: We assume responsibility for care of the building and contents and will make good for any damages. For Saturday events, all people and equipment will be cleared from the building by 8:30 p.m.

Date _____ Signature _____

Please make check payable to First United Methodist Church. Fee is to be paid before building use.

Nonprofit Nonmember fees: sanctuary \$50.00; fellowship hall \$50.00; kitchen \$25.00
And custodian \$50.00 (an additional \$25.00 fee will be charged for the custodian if two of the above areas are needed for the event)

Member fees: No building use fees charged. Custodial fee of \$50.00 will be charged if services are needed.

Your application has been reviewed by the Board of Trustees and has been:
Approved _____ Disapproved _____

Date _____

Board of Trustees, First United Methodist Church, Plymouth

