

**First United Methodist Church
Plymouth, IN
Board of Trustees
Minutes
of
July 12, 2010**

Trustee members in attendance at the Education Building were: Ruth Crutchfield, Jim Easterday, Judy Guild, Beth Pinkerton and Dick Stinson. Also in attendance were Bonnie Yeazel, Lay Leader; Larry Marhanka and Matt Pickut, Pastors.

1. The meeting was called to order by Chairperson, Beth Pinkerton, at 6:35 P.M.
2. Judy Guild presented devotions based upon the human mind as a rational thinker. Beth Pinkerton will present devotions at the next meeting.
3. The minutes of the regular meeting of June 14, 2010, were reviewed and discussed. Upon motion by Dick Stinson, seconded by Judy Guild, and unanimously passed, the minutes were approved as presented.
4. Purchase authorizations were presented as spreadsheets of accounts which were reviewed by the members, specifically Dick Stinson and Ruth Crutchfield.
5. The meeting next turned to the **Information agenda**:
 - A. Parsonage update. Pastor Marhanka thanked the Board for its work in procuring and preparing the new parsonage. He thanked Beth Pinkerton, the Kaufmans, Judy Guild, Ruth Crutchfield, the Stinsons, Sam Goebel, Bonnie Yeazel and others who tirelessly worked to prepare the property for occupancy. He indicated that he and Mrs Marhanka intend to hold a Christmas open house at the residence for those desiring to visit the parsonage.
 - B. Maintenance Schedule. Replace Elevator batteries. Item was discussed and Trustees are not aware of any batteries in either elevator needing routine maintenance. Jim Easterday will check with Norris.
 - C. Building Re-keying. All exterior doors and 3 office doors have been re-keyed.
 - D. Shrubbery and landscaping. Shrubs are trimmed. New mulch has been installed. It was determined to ask Mr. Spaid for a quote on fall trimming of the shrubbery.

- E. Husband Exterminators have sprayed for ants.
- F. Leaking toilets have been fixed by Norris.
- G. Water Softener. A reconditioned water softener has been purchased from Culligan's and installed in the parsonage.
- H. Picture rails. The picture rails have been installed in the foyer of the church building and are ready for pictures.
- I. Pew supports. Dick Stinson has built a custom support for the pew in the back of the sanctuary. The board viewed the project and expressed appreciation for Dick's fine work. He will construct more for other pews needing support.
- J. Roof leak in choir loft area. Dick Stinson has patched and sealed all of one side of the vent-a-ridge on the sanctuary. He believes he has sealed any possible areas where water might blow in.

6. **Old Business:**

- A. Parsonage sunroom carpet. After continued discussion of the smoke odor in the sunroom, Jim Easterday moved to authorize Ruth Crutchfield to purchase and arrange installation of new carpeting in the sunroom at the best possible cost. The motion was seconded by Judy Guild and unanimously passed. Beth Pinkerton and Ruth Crutchfield will meet to purchase the carpet and parsonage garbage disposal that was authorized at last month's meeting.
- B. Parking lot sealing. Jim Easterday reported that he has requested quotes to reseal the parking lots from Ranger, Super Seal and Q & L Sealing. He has talked telephonically with Q & L who will look at the lot this week and indicate if they are interested in quoting the project. He presented a quote in the sum of \$2,105.00 from Super Seal for cleaning the lots, filling cracks, applying 2 coats of sealer, painting parking lines and painting symbols as they currently exist. This company resealed the lots in 2005. After discussion, Judy Guild moved that Jim be authorized to accept the Super Seal quote or that of Q & L, if lower and equally responsive, with the addition of 2 more handicap spaces painted. Ruth Crutchfield seconded the motion, which was unanimously approved.
- C. Microphone replacement. Matt Pickut reported that the wireless microphones for the ministers have been installed and are being adjusted. The 3 wireless handheld microphones have been shipped and are due in this week. Matt has achieved considerable savings on the purchase, with price of \$2,190 total price instead of the previously quoted price in excess of \$4,200. The expenditure will be made from the Capital Needs budget.

7. **New Business:**
 - A. New air conditioners for Matt Pickut's office and Conference Room. The units seem to be working fairly well. Project is on hold.
 - B. Wrought Iron rehabilitation. The black wrought iron light post and railing on the front of the Church building needs repainting. Jim Easterday will work on the project.
 - C. Carpeting for fellowship hall porch. Upon carpeting the sun porch at the parsonage, the trustees will attempt to salvage a piece of carpet for the south porch of the fellowship hall.
 - D. Handicap parking. Bonnie Yeazel expressed a request to add 2 more handicap parking spaces – one by the fellowship hall. Jim Easterday will seek painting of the spaces when resealing of the parking lots is accomplished.
 - E. Drawer handles for kitchenette. New handles have been purchased for the drawers of the kitchenette in the sanctuary building. Jim Easterday will check if the handles have been installed and complete the project if necessary.
 - F. Custodian position. Norris has intimated he may be considering retirement. Beth Pinkerton will seek his intentions, as necessary.
 - G. Ceiling fan noise. Jim Easterday reported that one of the ceiling fans in the Sanctuary is noisy. The situation will be monitored.
8. **Building Use Requests:** There are no building use requests this month.
9. **Adjournment:** Upon motion duly made by Dick Stinson, seconded by Ruth Crutchfield and unanimously passed, the meeting was adjourned at approximately 7:45 P.M. The next regular meeting is scheduled for August 9, 2010, at 6:30 P.M. in the Education Center.