

**First United Methodist Church
Plymouth, IN
Board of Trustees
Minutes
of
June 14, 2010**

Trustee members in attendance at the Education Building were: Ben Clough, Ruth Crutchfield, Jim Easterday, Sam Goebel, Judy Guild, Brent Kaufman, Bob Libby, and Beth Pinkerton. Also in attendance were Bonnie Yeazel, Lay Leader and Matt Pickut, Pastor.

1. The meeting was called to order by Chairperson, Beth Pinkerton, at 6:30 P.M.
2. Judy Guild presented devotions. Beth Pinkerton will present devotions at the next meeting.
3. The minutes of the regular meeting of May 10, 2010, were reviewed and discussed. Upon motion by Brent Kaufman, seconded by Ben Clough, and unanimously passed, the minutes were approved as presented.
4. Purchase authorizations were presented as spreadsheets of accounts which were reviewed by the members, specifically Brent Kaufman and Judy Guild.
5. Due to the necessity of 2 members leaving early, the meeting turned to the Old Business item of wireless devices. Pastor Pickut presented quotes for 3 hands free and 2 wireless microphones from Circle City Audio for \$5,192.53 and from Sweetwater for \$4,005.00. After discussion, Jim Easterday moved to purchase all 5 microphones for the lower quote from Sweetwater. The motion was seconded by Judy Guild and unanimously passed. The purchase will be applied to the "New Equipment" line of the Trustees' budget.
6. The meeting next turned to the **Information agenda**:
 - A. Maintenance Schedule: Trim Shrubs. It was reported that the Finlay's have employed an individual to trim the shrubs. He should be here this Friday for the work.
 - B. David Skinner has installed the 4th rank of organ pipes. The cost is \$982 over estimate because of parts not included in his original estimate. David Stewart will cover the cost difference. David

Skinner has also reported that the new rank will need “slide tuners” installed within the next 2 years at a cost of approximately \$2,000. His inspection has also revealed that the organ reservoir could fail at any time.

- C. Beth Pinkerton has donated a piece of exterior carpet for the Adams Street entrance to the Education Building. She is working with Nick Pinkerton to remove the old carpet and prepare the surface for replacement. During this process the piece of carpet has disappeared. Does anyone know where it is?
- D. Two toilet tank flappers and three toilet fill valves need replacement. We had a slight increase in water bill last month due to toilets running. Beth Pinkerton will check with Norris to see if he can accomplish that task.

6. **Old Business:**

- A. Update on parsonage preparation at 2001 Felix Place. Brent and Mary Kaufman, Judy Guild, Ruth Crutchfield and others have worked tirelessly to prepare the new property for occupancy! The appliances have been installed and the sunroom has been painted by Brent. After discussion of the continuing smoke odor in the sunroom, Ben Clough moved to authorize Bonnie Yeazel and Ruth Crutchfield to purchase and arrange installation of new carpeting in the sunroom at a cost of approximately \$450 to \$500. The motion was seconded by Sam Goebel and unanimously passed. A riding mower has been purchased and lawn mowing has been accomplished by the Kaufman’s and others pending the arrival of the new pastor. Ruth Crutchfield has worked on the flower gardens and grass in the stepping stones.
- B. Parking lot sealing. Jim Easterday is waiting for quotes to reseal the parking lots and will present them when received.
- C. Volunteer Work days. Planned volunteer work on the church has been temporarily cancelled as the work has been diverted to the preparation of the new parsonage. The church work will be rescheduled in the future. Project continues.

7. **New Business:**

- A. Gift Card. Chairperson Pinkerton reported that we still have a \$100.00 gift card from Lowe’s which is not committed. It was agreed that the card may be used or given to the incoming Pastor for use in purchasing equipment or household items for the parsonage.
- B. Parsonage Personal Property Insurance. The parsonage is insured through the Conference insurance provider. It was decided to investigate whether that insurance includes personal property insurance for the minister’s property in the premises and the amount of coverage for personal property, if any. Project continues.

8. **Building Use Requests:** There are no building use requests this month.
9. **Adjournment:** Upon motion duly made by Ben Clough, seconded by Bob Libby and unanimously passed, the meeting was adjourned at approximately 7:35 P.M. The next regular meeting is scheduled for July 12, 2010, at 6:30 P.M. in the Education Center.